



Drexel Heights Fire District

5950 S. Cardinal Avenue, Tucson, AZ 85746

“Honoring the Past - Protecting the Future”

Regular Governing Board Meeting Minutes February 25, 2022

I. Call to Order

Board Chair Bynum called the meeting to order at 9:00 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: Gary Bynum, James Bertrand, Laura Dailey, Douglas Fink and Charles Mendonca. With five Board Members attending, a quorum is established.

Staff Members present: Douglas Chappell, District Administrator & Fire Chief; Lisa Creager, and JaNine Seitz, Finance Manager.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of January 28, 2022 by Ms. Dailey, second by Mr. Mendonca, motion approved. (5-0)

V. Call to the Public – Comments and Questions

VI. Report from the Fire Chief

Chief Chappell provided a written report which hereby made a part of these minutes. Chief Chappell introduced Ms. JaNine Seitz, the new Finance Manager. Chief Chappell added that Battalion Chief Wilson, who had been in the DROP, had decided to retire early, so he will retire effective March 13, 2022. Chief Chappell reported that he had appointed Captain Frank Mendez Acting Battalion Chief effective March 6, 2022.

VII. Pending Business

- A. Discussion and possible action to approve the checks issued listing and monthly financial report for the period ending January 31, 2022.

Move to approve the checks issued listing and monthly financial report for the period ending January 31, 2022 by Mr. Bynum, second by Ms. Dailey, motion approved. (5-0)

- B. Discussion and possible action to adopt Resolution 2022 – 04, which authorizes the Board Chair, on behalf of Valley Emergency Communications Center, to execute an Intergovernmental Agreement with Pima County for Computer System Hosting and Technical Support. Chief Chappell noted that the computer network that the VECC utilizes at the dispatch center falls under the control of the Pima County IT Department and the current IGA with Pima County is expiring and a new IGA is required because the VECC is reducing the amount of support required.

Move to adopt Resolution 2022 – 04, which authorizes the Board Chair to execute an Intergovernmental Agreement with Pima County by Mr. Bertrand, second by Mr. Mendonca, motion approved. (5-0)

VIII. Future Agenda Items

No items were requested by the Board. Chief Chappell noted that he hopes to have the first draft of the FY 2023 Budget and if delivered in time, the new Type I pumper could be here.

IX. Adjournment

Move to adjourn the meeting by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0) Mr. Bynum adjourned the meeting at 9:11 a.m.

Next Scheduled Meeting: Friday, March 25, 2022, 9:00 a.m.
5950 S. Cardinal, Tucson, AZ

Submitted by: _____
James Bertrand, Clerk of the Board