



Drexel Heights Fire District

5950 S. Cardinal Avenue, Tucson, AZ 85746

“Honoring the Past - Protecting the Future”

Regular Governing Board Meeting Minutes December 17, 2021

I. Call to Order

Board Chair Bynum called the meeting to order at 9:01 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: Gary Bynum, James Bertrand, Laura Dailey, Douglas Fink and Charles Mendonca. With five Board Members attending, a quorum is established.

Staff Members present: Douglas Chappell, District Administrator & Fire Chief; Lisa Creager, Human Resources; Dane Crouse, Division Chief; Gabe Buldra, JVG.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of November 19, 2021 by Ms. Dailey, second by Mr. Mendonca, motion approved. (5-0)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell submitted a written report which is hereby made a part of these minutes. Chief Chappell reported that the agenda item concerning DHFD on the Industrial Commission agenda yesterday was pulled from the agenda at the last minute so we will wait for future contact from the state.

VII. Pending Business

- A. Discussion and possible action to approve the checks issued listing and monthly financial report for the period ending November 30, 2021.

Ms. Dailey questioned an item in the report concerning long term debt and Mr. Buldra indicated that figure is only updated one time each year and the update was not received until after the report was issued for the agenda.

Move to approve the checks issued listing and monthly financial report for the period ending November 30, 2021 by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

- B. Discussion and possible action to appoint Andre Matus to the Local Public Safety Personnel Retirement System Board. Chief Chappell brought retired Chief Andre Matus forward for re-appointment to the Local Board.

Move to appoint Andre Matus to the Local Public Safety Personnel Retirement System Board with a term expiring November 30, 2025 by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0)

- C. Discussion and possible action to authorize the Board Chair to execute an Agreement with Pima County and Tohono O’odham Nation for a grant for personal protective equipment (PPE). Chief Chappell noted that the District has been awarded a grant by the Tohono O’odham Nation from gaming revenues for the purchase of personal protective equipment replacements and under the Grant Program the District must enter into an agreement with Pima County who then can pass the funds through the county to the District.

Move to authorize the Board Chair to execute an Agreement with Pima County and Tohono O’odham Nation for a grant for personal protective equipment by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0)

- D. Discussion and possible action to declare the 1995 Pierce Pumper (Shop 9503) surplus and authorize the Fire Chief to dispose of the unit in a manner that is in the best interest of the District. Chief Chappell noted that the 1995 Pierce Pumper requires significant mechanical repairs and the cost exceeds the benefit of retaining a nearly 26-year-old pumper.

Move to declare the 1995 Pierce Pumper surplus and authorize the Fire Chief to dispose of the unit in a manner that is in the best interest of the District by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

- E. Discussion and possible action to authorize the Fire Chief to execute Community Development Block Grant contracts with Pima County for the Family Safety Program and Fire Equipment Awards. Chief Chappell reported that the District has been awarded two grants under the CDBG program and Pima County has prepared contracts for the award and guidance for both CDBG grants, Family Safety and fire equipment programs.

Move to authorize the Fire Chief to execute Community Development Block Grant contracts with Pima County for the Family Safety Program and Fire Equipment Awards by Mr. Bynum, second by Mr. Mendonca, motion Approved. (5-0)

F. Election of Governing Board Chairperson and Clerk of the Board.

Move to elect Mr. Bynum as the Board Chairperson by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

Move to elect Mr. Bertrand as Clerk of the Board by Mr. Bynum, second by Ms. Dailey, motion approved. (5-0)

G. Discussion and possible action to authorize the Fire Chief to issue a purchase order for the repairs to Shop 9903 (1999 Pierce Pumper). Chief Chappell indicated that Shop 9903 sustained body damage when an open compartment door struck the column of Station 401 while exiting the station on a call response.

Move to authorize the Fire Chief to issue a purchase order for the repairs to Shop 9903 by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

VIII. Future Agenda Items

No items were requested by the Board Members.

IX. Adjournment

Motion to adjourn the meeting by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0) Mr. Bynum adjourned the meeting at 9:22 a.m.

Next Scheduled Meeting: Friday, January 28, 2022, 9:00 a.m.
5950 S. Cardinal, Tucson, AZ

Submitted by: _____
James Bertrand, Clerk of the Board