



Drexel Heights Fire District

5950 S. Cardinal Avenue, Tucson, AZ 85746

“Honoring the Past Protecting the Future”

Regular Governing Board Meeting Minutes September 24, 2021

I. Call to Order

Board Chair Bynum called the meeting to order at 9:00 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: Gary Bynum, James Bertrand, Laura Dailey, and Charles Mendonca. With four Board Members attending, a quorum is established.

Board Members absent: Douglas Fink

Staff Members present: Douglas Chappell, District Administrator & Fire Chief; and Lisa Creager, Human Resources Manager.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of August 27, 2021 by Mr. Bertrand, second by Mr. Mendonca, motion approved. (3-0-1; Ms. Dailey abstained because she was not in attendance)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell provided a written report, which is hereby made a part these minutes. Chief Chappell passed around the photos of the cab & chassis of the Type I pumper on order with Rosenbauer.

Several Board Members had questions concerning COVID and the continuing effects on the District.

VII. Pending Business

- A. Discussion and possible action to approve the checks issued listing and monthly financial report for the period ending August 31, 2021.

Ms. Dailey asked who Progressive Services is? Chief Chappell responded that they are roofing contractor. Ms. Dailey also had a question about comparisons between the new budget report format and previous format. Chief Chappell attempted to answer the questions.

Move to approve the checks issued listing and monthly financial report for the period ending August 31, 2021 by Mr. Bynum, second by Ms. Dailey, motion approved. (4-0)

- B. Discussion and possible action to adopt Resolution 2021 – 16 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with the Tohono O’odham Nation for Radio Use. Chief Chappell noted that the IGA establishes the fees the District will charge for Use of Radios on the PCWIN Network.

Move to adopt Resolution 2021 – 16 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with the Tohono O’odham Nation for Radio Use by Mr. Bertrand, second by Mr. Mendonca, motion approved. (4-0)

- C. Discussion and possible action to adopt Resolution 2021 – 17 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement on behalf of the VECC with the Tohono O’odham Nation for Dispatch Subscriber Services. Chief Chappell indicated that this IGA establishes the fees the VECC will charge under the Subscriber Services Agreement for dispatch services.

Move to adopt Resolution 2021 – 17 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with the Tohono O’odham Nation on behalf of the VECC with the Tohono O’odham Nation for Dispatch Subscriber Services by Mr. Bertrand, second by Ms. Dailey, motion approved. (4-0)

- D. Discussion and possible action to adopt Resolution 2021 – 18, which recognizes October as Fire Prevention Month. Chief Chappell indicated that the Fire Safety Team will be presenting various public education and information programs for school age children during October 3 – 9, 2021, which is the National Fire Prevention Week and our District has expanded presentations and information distribution to a month-long effort.

Move to adopt Resolution 2021 – 18, which recognizes October as Fire Prevention Month by Mr. Bynum, second by Mr. Bertrand, motion approved. (4-0)

- E. Discussion Only. Discussion concerning the 2022 Board Meeting schedule. Chief Chappell reported that the Board is required to adopt a Board Meeting schedule annually, and the 2022 Board Meeting schedule must be adopted no later than the end of the calendar year.

There were no objections or concerns expressed about the proposed schedule.

- F. Discussion Only. Discussion and possible direction to staff concerning a request to change the format of the October Regular Board Meeting to a workshop format. Chief Chappell indicated that the change in format for October would allow the Board to conduct discussion and planning for future Board meetings and events.

There were no concerns or objections to a format change for October.

VIII. Adjournment

Motion to adjourn the meeting by Mr. Bynum, second by Ms. Dailey, motion approved.
(4-0) Mr. Bynum adjourned the meeting at 9:35 a.m.

Next Scheduled Meeting: Friday, October 22, 2021, 9:00 a.m.
5950 S. Cardinal, Tucson, AZ

Submitted by: _____
James Bertrand, Clerk of the Board