



Drexel Heights Fire District

5950 S. Cardinal Avenue, Tucson, AZ 85746

Regular Board Meeting Minutes

March 26, 2021

In accordance with the social distancing guidelines recommended by state and local authorities relating to the COVID-19 pandemic, members of the Board may attend the meeting telephonically. The meeting room will be closed to the public. However, members of the public are invited to attend the meeting telephonically: Telephonic Participant Instructions: Dial-in number (978) 990-5000 and access code "667360 #"

BOARD MEETING AGENDA

I. Call to Order

Board Chair Bynum called the meeting to order at 9:00 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: Gary Bynum, James Bertrand, Laura Dailey, Douglas Fink and Charles Mendonca. With five Board Members attending, a quorum is established.

Staff Members present: Douglas Chappell, District Administrator & Fire Chief; Laurie Dunham, Finance Manager (telephonically); Lisa Creager, HR Manager; and Dane Crouse, Logistics Chief.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of February 26, 2021 by Ms. Dailey, second by Mr. Mendonca, motion approved. (5-0)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell submitted a written report which is hereby made part of these minutes.

Ms. Dailey asked about COVID vaccine POD in our area. Chief Chappell noted that Pima County had conducted “pop-up PODs” in Tucson Estates and at Maldonado School. We get last minute notice in case of EMS emergency. No others are planned that we are aware of.

VII. Pending Business

- A. Discussion and possible action to approve the checks issued listing and monthly financial report for the period ending February 28, 2021.

Mr. Bertrand asked who James Vincent Group is? Chief Chappell indicated it is JVG our accountants.

Move to approve the checks issued listing and monthly financial report for the period ending February 28, 2021 by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0)

- B. Discussion and possible action to adopt Resolution 2021 – 05, which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with Pima County Wireless Integrated Network for radio support and maintenance. Chief Chappell noted that PCWIN radio maintenance is provided by PCWIN and Pima County Wireless Services and that the current IGA with Pima County is expiring and a new IGA is required.

Mr. Bynum asked if the decision to keep certain radios on “Time & Material” for repair and service was working out. Chief Chappell indicated that it was working very well.

Move to adopt Resolution 2021 – 05, which authorizes the Board Chair to execute an Intergovernmental Agreement with Pima County by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0)

- C. Discussion and possible action to authorize the Fire Chief to execute a Software, hardware and support services Agreement with CentralSquare Technologies, LLC for a Computer Aided Dispatch system. Chief Chappell indicated that following termination of the process with AT&T/Rapid Deploy, District staff re-evaluated a CAD program available with our current vendor, CentralSquare. Chief Chappell noted that based on that review and the information provided by other users, staff has recommended switching to the CentralSquare Pro Suite CAD.

Move to authorize the Fire Chief to execute the Agreement with CentralSquare Technologies, LLC by Mr. Bynum, second by Mr. Mendonca, motion approved. (5-0)

- D. Discussion only. Review and discussion concerning a proposed budget for the FY 2022.

Chief Chappell provided an overview of the first draft of the FY 2022 budget. Chief Chappell noted that there are items that are incomplete and that he anticipates more detail for the next draft. The PowerPoint used by Chief Chappell has been made part of these minutes.

Ms. Dailey had several questions with the change in structure of the FY 2022 budget and Ms. Dailey asked for clarifications on some items.

VIII. Future Agenda Items

The Board Members did not request any items for the agenda. Chief Chappell noted continuation of the discussion of the FY 2022 Budget.

IX. Adjournment

Move to adjourn the meeting by Mr. Bynum, second by Mr. Mendonca, motion approved. (5-0) Mr. Bynum adjourned the meeting at 10:08 a.m.

Submitted by: _____
James Bertrand, Clerk of the Board

Next Scheduled Meeting: Friday, April 23, 2021, 9:00 a.m.
5950 S. Cardinal, Tucson, AZ