



Drexel Heights Fire District

5950 S. Cardinal Avenue, Tucson, AZ 85746

Regular Board Meeting Minutes

January 22, 2021

In accordance with the social distancing guidelines recommended by state and local authorities relating to the COVID-19 pandemic, members of the Board may attend the meeting telephonically. The meeting room will be closed to the public. However, members of the public are invited to attend the meeting telephonically: Telephonic Participant Instructions: Dial-in number (978) 990-5000 and access code "667360 #"

I. Call to Order

Board Chair Bynum called the meeting to order at 9:00 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: Gary Bynum, James Bertrand, Laura Dailey, Douglas Fink and Charles Mendonca. With five Board Members attending, a quorum is established.

Staff Members present: Douglas Chappell, District Administrator & Fire Chief; Chuck Wunder, Operations Chief; Gabe Buldra, JVG (telephonically); Laurie Dunham, and Lisa Creager, HR Manager.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of December 18, 2020 by Ms. Daily, second by Mr. Bertrand, motion approved. (5-0)

V. Approval of Executive Session Minutes

Move to approve the Executive Session Minutes of December 18, 2020 by Ms. Dailey, second by Mr. Mendonca, motion approved. (5-0)

VI. Call to the Public – Comments and Questions

None

VII. Report from the Fire Chief

Chief Chappell presented the 2020 Service Awards to those employees who could attend. The employees whose service was noted include:

5 Years

Dispatch Supervisor Leah Gomez
Firefighter/Paramedic Matt Finley
Firefighter/Paramedic Elisha Martinez
Firefighter Luis Montano

10 Years

Firefighter/Paramedic Paterno Cruz

15 Years

Captain/Paramedic Elias Martinez
Captain/Paramedic Eddie Riesgo
Captain Sam Criner
Captain Steven Siqueiros
Logistics Specialist Jeremy Curtis
Firefighter Ben Salyer

20 Years

VECC Assistant Manager Millie Hum
Captain/Paramedic Brian Kelly
Captain/Paramedic Frank Mendez
Captain Jon Graves

25 years

Captain/Paramedic Michael Dellerman

Chief Chappell submitted a written report which is hereby made a part of these minutes. Chief Chappell noted that the tentative date for the Board Member training is April 9 here at Prince Administration Center. No more details have been released so far.

Mr. Bynum asked whether the District would be involved in COVID vaccines for the public. Chief Chappell indicated that Pima County Health is directing our residents to the sites at Tucson Convention Center and Kino Sports Complex.

Ms. Dailey asked if vaccine became available would the District be interested. Chief Chappell noted that the District has expressed an interest in assisting Pima Health but operating the entire clinic for the public would likely over stretch our resources. Chief Chappell did express interest in assisting where we could.

VIII. Pending Business

- A. Discussion and possible action to approve the checks issued listing and monthly financial report for the period ending December 31, 2020.

Move to approve the checks issued listing and monthly financial report for the period ending December 31, 2020 by Mr. Bynum, second by Ms. Dailey, motion approved. (5-0)

- B. Discussion and possible action to approve Resolution 2021 – 01 concerning the 2022 Governor’s Office of Highway Safety grant submission. Chief Chappell noted that the Governor’s Office of Highway Safety is soliciting grant applications under the 2022 Highway Traffic Safety Plan and the District will have a qualifying request prepared at the appropriate time for submission. This authorizing Resolution is a required part of the application.

Move to approve Resolution 2021 – 01 by Mr. Bertrand, second by Mr. Mendonca, motion approved. (5-0)

- C. Discussion and possible action to adopt Resolution 2021 – 02, which adopts certain personnel policies concerning Equal Opportunity, Drug & Alcohol Testing, Immigration Reform Control Act, Harassment/Sexual Harassment, General Benefits and Standards of Conduct. Chief Chappell reported that District Human Resources staff and legal counsel have developed revised personnel policies in order to comply with state laws as well as to reflect current practices. Chief Chappell noted that the changes center around legislative updates, the addition of a Human Resources Manager and Family Nurse Practitioner and the recent marijuana proposition.

Move to adopt Resolution 2021 – 02, which adopts certain personnel policies by Mr. Bynum, second by Ms. Dailey, motion approved. (5-0)

IX. Future Agenda Items

Chief Chappell indicated that he hopes to have an IGA with Pima County for server use and spaces rent. Chief Chappell indicated he may also have an update on Eagles Nest.

X. Adjournment

Move to adjourn the meeting by Mr. Bynum, second by Mr. Bertrand, motion approved. (5-0) Mr. Bynum adjourned the meeting at 9:16 a.m.

Submitted by: _____
James Bertrand, Clerk of the Board

Next Scheduled Meeting: Friday, February 26, 2021, 9:00 a.m.
5950 S. Cardinal, Tucson, AZ